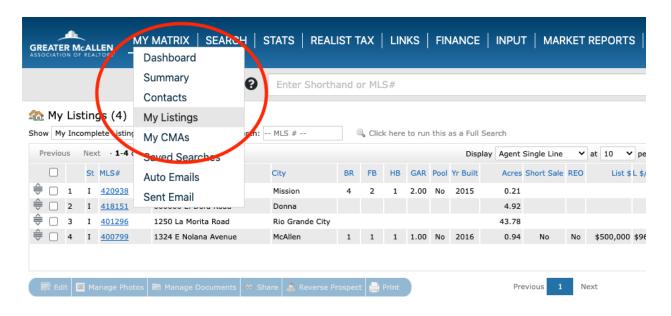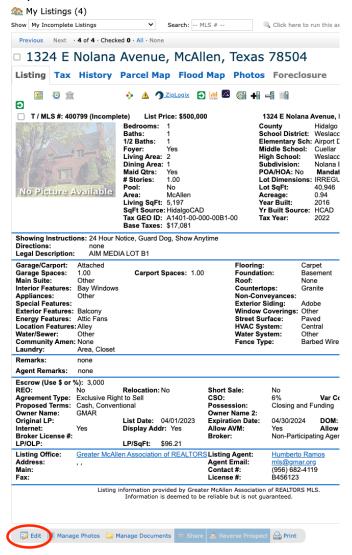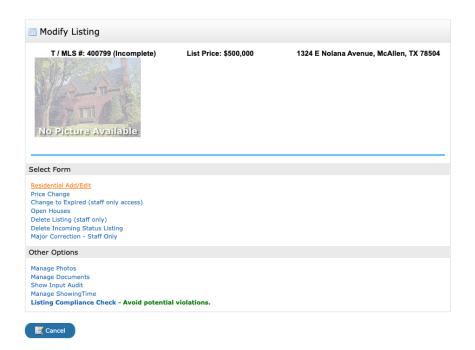How to Edit / Refresh Contact Info in live listings.

Step 1: Click/Hover over My Matrix and click My Listings

Step 2: Select MLS # to edit.

Step 3: Click Add/Edit first button (whether it's Commercial, Lease, Rental, etc it will be first option, this example is a "residential" listing

Step 4: Click on Contract Info tab and hit REFRESH in your contact info. And click submit listing